



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

November 10, 2005
FD 15-06

TO: National School Lunch Administrators
Commodity Contact

FROM: Tina Herzog (602) 542-8781
Food Distribution Program

SUBJECT: MONTHLY VERIFICATION – OCTOBER 2005

Please verify the enclosed delivery information with your **U.S. Foodservice/City Meat (formerly, Alliant Foodservice)** invoice(s).

Sign this memo below and return to me by **DECEMBER 4, 2005**, along with the "SPONSOR DETAIL SHIPPING" Report. If there are discrepancies in the report, I will also need copies of your Alliant or U.S. Foodservice/City Meat invoices. Send to:

MAILING ADDRESS: Arizona State Department of Education
Food Distribution Program
1535 West Jefferson Street - Bin 7
Phoenix, Arizona 85007

FAX NUMBER: (602) 542-6978

Keep in mind that if any items are indicating a lesser amount of cases than you received, it could be due to a credit from a previous month. If there are discrepancies, **please remember** to include a copy of your correct invoice(s) and **indicate the differences to aid us in tracing the correct shipping records**. Your cooperation and suggestions will help make our distribution system operate more efficiently.

Please check the appropriate box or boxes:

- ☐ All items were received as listed
☐ All items were not received as listed
(INCLUDE INVOICE)
☐ Additional items were received and not listed
(INCLUDE INVOICE)

(Authorized Signature)

(School/Agency)

(C-T-D Number)

(Date)